

Pawlett Sports & Playing Field Association 1997

Social Media Policy

Social media includes all of the following but is not exclusive to these channels: Facebook, X and other social networking sites/apps, message boards, blogs and forums, YouTube, Flickr, Instagram and other content sharing sites /apps

When a club member, volunteer, employee, beneficiary or committee member identifies their association with the Pawlett Pavilion hereinafter known as The Club, they must not post content which could be considered inappropriate, offensive or illegal, either on club social media channels or while discussing or representing the club on other social media channels. Posted content might be written, in video or photographic format and have been posted to public or private social media channels.

The Club Responsibilities

Where members, visitors, volunteers or beneficiaries are alleged to have infringed this policy The Club will investigate and a person or persons nominated by the committee will investigate the matter. The committee will decide what action to take based on the findings of the investigation. Each situation is judged on its own merits and action could take many forms such as a fixed term suspension or in the case of serious incidents result in termination of membership or a ban from the Pawlett Pavilion site. Members and their guests will always be given the opportunity to reply to any allegations, however, the Committee decision is final in all cases. Any disciplinary action will be conveyed to the member in writing.

“The Committee shall have the right for good and sufficient reason to terminate the membership of any member provided that the member shall have the right to be heard by the Committee before a decision is made”

Excerpt from the Pawlett Sports and Playing Field Association 1997 Constitution

The Trustees and Committee may appoint administrators/moderators for club social media channels to administrate accounts, memberships, monitor posts and take appropriate action where necessary and to deal with general enquiries and technical issues.

Social Media Policy

TW V2 Rev 30/12/25

Any social media postings which are alleged to be illegal in any way will be reported to the police, this includes but is not limited to discrimination based on gender race or colour

Responsibilities of Club Members, Guests, Visitors and Beneficiaries

Club members, Guests, Visitors and Beneficiaries must be aware that they are personally responsible for any content they publish and should consider the implications of any content they may post and for the way the club may be perceived.

1. Any posts on any media should not bring the club into disrepute
2. Be aware of language and tone and any potential impact on those viewing the content with special consideration where content may be viewed by children.
3. Be aware of safe-guarding issues that might be affected by social media posts.
4. Never get into public arguments on social media platforms.
5. Be aware of other policies which may be infringed by content posted on social media channels such as the Bullying and Harassment policy.
6. Make yourself aware of data protection and GDPR legislation and to ensure you do not release any confidential information about others onto social media or into the public domain.
7. Respect copyright when linking to images or other content in posts on club social media channels.

8. Content may have already been copied and shared in other ways so we must understand that simply deleting something does not necessarily make it unavailable to view or share.

9. Do not comment or give an opinion on behalf of the club unless you have been authorised to do so by the committee.

Social media postings which are considered inappropriate or infringe any of The Club policies should be reported to the committee by members, guests, volunteers and visitors in the first instance via the bar staff who will report immediately to a designated committee member. Information can also be reported outside normal opening hours by placing a letter to The Committee in the Pavilion postbox located outside the pavilion.